Supporting Learners with Medical Conditions Policy

This policy is effective in Babington Academy, part of the Learning without Limits Academy Trust

Associated Trust:	**Academy Policies:**
Complaints Policy	Allergy and anaphylaxis Policy
Data Protection Policy	Children Unable to Attend School Due to Health Conditions Policy
Diversity, Equity and Inclusion (DEI) Policy	Child Protection and Safeguarding Policy
Educational Visits Policy	First Aid Policy
Food Safety Policy	SEND Policy
Health and Safety Policy	Supporting Learners with Medical Conditions Policy
Minibus Policy	

Version: V1.4a	**Status: DRAFT**
Date: September 2026	**Next Review: August 2027**

Version	**Date**	**Author**	**Changes**
V1.4	August 2026	MH/LC	Policy Review. Links updated to direct to correct webpages References added to the academies' Allergy and anaphylaxis policy Policy approved by Education Standards Committee – 11 September 2026.
V1.4a	August 2026	KG	Policy localised for Babington Academy
V1.4b	October 2026	KG	Amendment to school nurse wording. Appendix 3

This document is a Trust created template policy for use in all Trust Academies. It is the responsibility of individual Academies to insert information in to the document where indicated so that it is relevant to local circumstances and practice, whilst not removing any content contained within it, prior to the policy being noted by Local Governing Bodies.

The named person with responsibility for implementing this policy at Babington Academy is James Lillystone.

Contents

1. Introduction 3

2. Aims of this Policy 3

3. Legislation and Statutory Guidance 3

3.2. Useful Resources 3

4. Scope 4

5. Definition of 'Medical Condition' 4

5.3. Allergies and allergic reactions 4

6. Who is Responsible for Carrying out this Policy? 4

6.4. The Trust 5

6.5. The Principal 5

6.6. Named Member of Staff 5

6.7. Staff 6

6.8. Parents and carers 6

6.9. Learners 6

6.10. School nurses and other healthcare professionals 6

7. Equal Opportunities 7

8. Being Notified that a Learner has a Medical Condition 7

9. Procedure Following Notification that a Learner has a Medical Condition 7

10. Learners with Health Needs who Cannot Attend School 8

11. Individual Healthcare Plans (IHP) 9

12. Reviewing Individual Healthcare Plans (IHP) 10

13. Administering Medicines 11

13.9. Controlled drugs 11

13.10. Learners managing their own needs 12

14. Ensuring Good Practice 12

15. Emergency Procedures 12

16. Training 13

17. Record keeping 13

18. Liability and indemnity 13

19. Complaints 13

20. LwLAT Wellbeing Statement 14

21. Review of this policy 14

22. Archived Policy Review Changes 14

Appendix 1: Being notified a learner has a medical condition 15

Appendix 2: School Nurses and Useful Contacts for Parents/Carers 16

1. Introduction

1.1. Learning without Limits Academy Trust (LwLAT) recognises that medical conditions, in terms of both physical and mental health, should not be a barrier to aspiration and success. All learners with medical conditions are entitled to a full education. The Trust has a legal duty to ensure all learners with short term and long term medical needs receive appropriate care and support.

1.2. This policy complies with the Equality Act 2010 and reflects the Trust's commitment to promoting inclusion, eliminating discrimination, and ensuring that all learners with medical conditions are supported equitably and with dignity.

1.3. Babington Academy is committed to ensuring learners with medical conditions are properly supported in school so that they can play a full and active role in school life, remain healthy and achieve their academic potential.

1.4. Babington Academy has adopted this policy and set out the arrangements it has put in place for its learners with medical conditions.

2. Aims of this Policy

2.1. The aim of this policy is to policy ensure that:

- Learners, staff and parents understand the Academy will support learners with medical conditions
- Learners with medical conditions are properly supported to allow them to access the same education as other pupils, including school trips and sporting activities
- All LwLAT Academies have a named person who is responsible for implementing this policy.

3. Legislation and Statutory Guidance

3.1. This policy:

- Meets the requirements under Section 100 of the Children and Families Act 2014, which places a duty on the Trust to make arrangements for supporting pupils at their Academies with medical conditions
- Is based on the Department for Education's statutory guidance Arranging education for children who cannot attend school because of health needs (December 2023)
- Will have regard to the SEND Code of Practice
- Complies with Equality Act 2010.

3.2. Useful Resources

3.1.1. Guidance from the Department for Education:

- Supporting pupils at school with medical conditions- links to useful resources
- Supporting pupils with medical conditions at school - templates
- Mental health issues affecting a pupil's attendance: guidance for schools
- Promoting and supporting mental health and wellbeing in schools and colleges

3.1.2. Guidance specific to the Academy:

- Leicester City Council; Supporting the education of children with medical needs
- Leicestershire County Council; Education for children with medical needs
- Healthy Schools - Pregnant Pupils Guidance for schools

3.1.3. Consideration should be given to the NICE guidelines (National Institute for Health and Care Excellence), alongside the relevant professionals.

3.3. This policy also complies with the Trust's funding agreement and articles of association.

4. Scope

4.1. This policy applies to trustees, governors, staff, and volunteers who work within the Learning without Limits Academy Trust.

4.2. Allergen management is not covered in this policy. Please refer to each Academy's Allergy and Anaphylaxis Policy for full details on Academy processes and procedures in relation to allergies.

5. Definition of 'Medical Condition'

5.1. For the purposes of this policy, a medical condition is any illness or disability which a learner has. It can be:

- physical or mental
- a single episode or recurrent
- short-term or long-term
- relatively straightforward (e.g. the learner can manage the condition themselves without support or monitoring) or complex (requiring on-going support, medicines or care whilst at school to help the learner manage their condition and keep them well)
- involving medication or medical equipment
- affecting participation in school activities or limiting access to education

5.2. Medical conditions may change over time, in ways that cannot always be predicted and therefore should be reviewed periodically.

5.3. Allergies and allergic reactions

5.3.1. Allergies and allergic reactions are not covered in the policy. Please refer to the Academy Allergy and anaphylaxis Policy for full details on Academy processes and procedures in relation to allergies.

6. Who is Responsible for Carrying out this Policy?

6.1. The CEO and the Principal of each Academy have overall responsibility for the effective operation of this policy and for ensuring compliance with the relevant statutory framework.

6.2. All members of Academy staff are responsible for the success of this policy and must ensure that they familiarise themselves with it and act in accordance with its aims and objectives.

6.3. The implementation of this policy will be monitored by the Principal of each Academy and will remain under constant review by the Learning without Limits Academy Trust.

6.4. The Trust

6.4.1. The Trust will ensure that:

- Arrangements are in place to support learners at school with medical conditions
- Sufficient staff have received suitable training and are competent before they are responsible for supporting learners with medical conditions
- Staff consult health and social care professionals, learners and parents to ensure that the needs of children with medical conditions are properly understood and effectively supported
- Staff are appropriately insured and aware that they are insured to support learners in this way

6.5. The Principal

6.5.1. The Principal has the overall responsibility to:

- Ensure all staff are aware of this policy and understand their role in its implementation
- Ensure there is a sufficient number of trained staff available to implement this policy and deliver against all individual healthcare plans (IHPs), including in contingency and emergency situations
- Ensure all staff who need to know are aware of a learner's condition
- Take overall responsibility for overseeing the development of IHPs
- Ensure contact is made with the school nursing service, in the case of any learner who has a medical condition that may require support at school, but who has not yet been brought to the attention of the service
- Ensure that systems are in place for obtaining information about a learner's medical needs and that this information is kept up to date and recorded appropriately
- Ensure risk assessments for school visits, holidays and other school activities outside of the normal timetable are completed

6.6. Named Member of Staff

6.6.1. The named member of staff at the Academy will:

- Work closely with the Principal as above
- Liaise with relevant health professionals including school nurses
- Ensure that individual Healthcare Plans are in place and regularly reviewed and updated
- Ensure staff are aware of learners with medical needs as appropriate
- Work closely with the SENCO where a learner has an Educational Health Care Plan (EHCP)
- Ensure that staff receive relevant and up to date training
- Ensure that learners with medical conditions are able to access the curriculum including trips and visits and physical education

- Meet regularly with parents or carers to review the arrangements in place, the learner's wellbeing and progress and agree future actions and support

6.7. Staff

6.7.1. Supporting learners with medical conditions during school hours is not the sole responsibility of one person. Any member of staff may be asked to provide support to learners with medical conditions, although they will not be required to do so. This includes the administration of medicines.

6.7.2. Those staff who take on the responsibility to support learners with medical conditions will receive sufficient and suitable training, and will achieve the necessary level of competency before doing so.

6.7.3. Teachers will take into account the needs of learners with medical conditions that they teach. All staff will know what to do and respond accordingly when they become aware that a learner with a medical condition needs help.

6.7.4. Teachers and teaching assistants will work closely with the SENCO where a learner has an EHCP.

6.8. Parents and carers

6.8.1. Parents and carers will:

6.8.2. Provide the Academy with sufficient and up-to-date information about their child's medical needs

- Be involved in the development and review of their child's IHP and may be involved in its drafting
- Carry out any action they have agreed to as part of the implementation of the IHP, e.g. provide medicines and equipment, and ensure they or another nominated adult are contactable at all times

6.9. Learners

6.9.1. Learners with medical conditions will often be best placed to provide information about how their condition affects them. Where possible learners should be fully involved in discussions about their medical support needs and contribute as much as possible to the development of their IHPs. They are also expected to comply with their IHPs.

6.10. School nurses and other healthcare professionals

6.10.1. The Academy will work closely with school nurses (see Appendix 2 for more information) and other medical professionals where a learner requires support for a medical condition. Healthcare professionals, such as GPs and paediatricians, will liaise with school nurses and notify them of any learners identified as having a medical condition. They may also provide advice on developing IHPs.

7. Equal Opportunities

7.1. The Academy recognises the need to actively support pupils with medical conditions to participate in school trips and visits, or in sporting activities, and not prevent them from doing so. Please refer to the Trust Educational Visits policy and Trust Minibus Policy.

7.2. The Academy will consider what reasonable adjustments need to be made to enable these learners to participate fully and safely on school trips, visits and sporting activities.

7.3. Risk assessments will be carried out so that planning arrangements take account of any steps needed to ensure that learners with medical conditions are included. In doing so, learners, their parents and any relevant healthcare professionals will be consulted.

7.4. All Academies will consider access arrangements and/or reasonable adjustments for learners taking examinations in line with JCQ Guidelines

8. Being Notified that a Learner has a Medical Condition

8.1. When the Academy is notified that a learner has a medical condition, the process outlined below will be followed to decide whether the learner requires an IHP.

8.2. Ordinarily, the learner's parent/carer will notify the Academy that their child has a medical condition. Parents/carers should ideally provide this information in writing addressed to the Principal. However, they may pass this information on to a class teacher or another member of staff or the learner themselves may disclose that they have a medical condition. Any staff member receiving notification that a learner has a medical condition should notify the Principal or the person named as being responsible for the implementation of this policy as soon as practicable.

8.3. Notification may also be received direct from the learner's healthcare provider or from a school from which a learner may be joining the Academy. The Academy may also instigate the procedure themselves where the learner is returning to the Academy after a long-term absence.

8.4. The Academy will make every effort to ensure that arrangements are put into place within 2 weeks, or by the beginning of the relevant term for learners who are new to the Academy. See Appendix 1.

9. Procedure Following Notification that a Learner has a Medical Condition

9.1. Except in exceptional circumstances where the learner does not wish their parent/carer to know about their medical condition, the learner's parents/carers will be contacted by the Principal, as soon as practicable to discuss what, if any, arrangements need to be put into place to support the learner. Every effort will be made to encourage the learner to involve their parents while respecting their right to confidentiality.

9.2. Unless the medical condition is short-term and relatively straightforward (e.g. the learner can manage the condition themselves without any support or monitoring), a meeting will normally be held to:

- discuss the learner's medical support needs

- identify a member of school staff who will provide support to the learner where appropriate
- determine whether an individual healthcare plan (IHP) is needed and, if so, what information it should contain

9.3. Where possible, the learner will be enabled and encouraged to attend the meeting and speak on their own behalf, taking into account the learner's age and understanding. Where this is not appropriate, the learner will be given the opportunity to feed in their views by other means, such as setting their views out in writing.

9.4. The healthcare professional(s) with responsibility for the learner may be invited to the meeting or be asked to prepare written evidence about the learner's medical condition for consideration. Where possible, their advice will be sought on the need for, and the contents of, an IHP.

9.5. In cases where a learner's medical condition is unclear, or where there is a difference of opinion, the Principal will exercise their professional judgement based on the available evidence to determine whether an IHP is needed and/or what support to provide.

9.6. For learners joining the Academy at the start of the academic year any support arrangements will be made in time for the start of the term where possible. In other cases, such as a new diagnosis or a learner moving to the Academy mid-term, every effort will be made to ensure that any support arrangements are put in place within two weeks.

9.7. In line with our safeguarding duties, the Academy will ensure that learners' health is not put at unnecessary risk from, for example, infectious diseases. The Academy will not accept a learner into the Academy at times where it will be detrimental to the health of that learner or others.

10. Learners with Health Needs who Cannot Attend School

10.1. Where a learner cannot attend school because of health needs, unless it is evident at the outset that the learner will be absent for 15 or more days, the Academy will initially follow the usual process around attendance and mark the learner as ill for the purposes of the register.

10.2. The Academy will provide support to learners who are absent from school because of illness for a period shorter than 15 days. This may include providing learners with relevant information, curriculum materials and resources.

10.3. In accordance with the Department for Education's statutory guidance, as soon as it is clear that a learner will be away from school for 15 days or more (either consecutive or over the course of an academic year) because of their health needs, the local authority should:

10.3.1. be ready to take responsibility for arranging suitable full-time education for that learner; and

10.3.2. arrange for this provision to be in place as soon as it is clear that the absence will last for more than 15 days.

10.4. The Academy will work collaboratively with the local authority (LA), relevant medical professionals, relevant education provider, parents and, where appropriate, the learner, to

identify and meet the learner's educational needs and to remain in touch with the learner throughout.

10.5. The Trust can provide support through the Trust Safeguarding and Attendance Lead who will support and agree, with the Academy and LA, a plan for the learner which will allow the Academy, the LA and the provider of the learner's education to work together, and may involve a range of support services.

10.6. For detailed information to how the Academy will support learners with health needs who cannot attend school, please refer to the Trust's Learners with Health Needs who cannot Attend School Policy on the policy section of the Trust's website.

11. Individual Healthcare Plans (IHP)

11.1. The Principal has overall responsibility for the development of IHPs for learners with medical conditions. At this Academy this has been delegated to James Lillystone, Operations Officer.

11.2. The aim of the IHP is to capture the steps which the Academy needs to take to help the learner manage their condition and overcome any potential barriers to getting the most from their education. In preparing the IHP the Academy will need to assess and manage the risk to the learner's education, health and social well-being and minimise disruption.

11.3. IHPs will be developed with the learner's best interests in mind and will set out:

- What needs to be done
- When
- By whom
- Review date

11.4. Not all learners with a medical condition will require an IHP. It will be agreed with a healthcare professional and the parents or carers when an IHP would be inappropriate or disproportionate. This will be based on evidence. If there is no consensus, the Principal will make the final decision.

11.5. Plans will be drawn up in partnership with the Academy, parents or carers and a relevant healthcare professional, such as a school nurse, or specialist paediatrician, who can best advise on the learner's specific needs. The learner will be involved wherever appropriate.

11.6. Individual healthcare plans (IHPs) will be linked to, or become part of, any education, health and care (EHC) plan. If a learner has SEN but does not have an EHC plan, the SEN will be mentioned in the IHP.

11.7. The level of detail in the plan will depend on the complexity of the learner's condition and how much support is needed. The Principal and Operations Officer with responsibility for developing IHPs, will consider the following when deciding what information to record on IHPs:

- The medical condition, its triggers, signs, symptoms and treatments
- The learner's resulting needs, including medication (dose, side effects and storage) and other treatments, time, facilities, equipment, testing, access to food and drink where this is used to manage their condition, dietary requirements and environmental issues, e.g. crowded corridors, travel time between lessons

- Specific support for the learner's educational, social and emotional needs. For example, how absences will be managed, requirements for extra time to complete exams, use of rest periods or additional support in catching up with lessons, counselling sessions
- The level of support needed, including in emergencies. If a learner is self-managing their medication, this will be clearly stated with appropriate arrangements for monitoring
- Who will provide this support, their training needs, expectations of their role and confirmation of proficiency to provide support for the learner's medical condition from a healthcare professional, and cover arrangements for when they are unavailable
- Who in the Academy needs to be aware of the learner's condition and the support required
- Arrangements for written permission from parents and the Principal for medication to be administered by a member of staff, or self-administered by the learner during school hours
- Separate arrangements or procedures required for school trips or other school activities outside of the normal school timetable that will ensure the learner can participate, e.g. risk assessments
- Where confidentiality issues are raised by the parent/pupil, the designated individuals to be entrusted with information about the learner's condition
- What to do in an emergency, including who to contact, and contingency arrangements

11.8. The IHP will also clearly define what constitutes an emergency and explain what to do, including ensuring that all relevant staff are aware of emergency symptoms and procedures. Other learners in the Academy should know what to do in general terms, such as informing a teacher immediately if they think help is needed. If a learner (regardless of whether they have an IHP) needs to be taken to hospital, staff will stay with the learner until the parent/carer arrives, or accompany a learner taken to hospital by ambulance.

11.9. Except in exceptional circumstances, or where the healthcare provider deems that they are better placed to do so, the Academy will take the lead in writing the IHP and ensuring that it is finalised and implemented.

11.10. Where a learner is returning to the Academy following a period of hospital education or alternative provision (including home tuition), the Academy will work with the local authority and the Trust to ensure that the IHP identifies the support the pupil will need to reintegrate effectively.

11.11. Where the pupil has a special educational need identified in an Education Health and Care Plan (EHCP), the IHP will be linked to or become part of that EHCP.

12. Reviewing Individual Healthcare Plans (IHP)

12.1. Every IHP shall be reviewed at least annually. The Operations Officer will, as soon as practicable, contact the learner's parents/carers and the relevant healthcare provider to ascertain whether the current IHP is still needed or needs to be changed. If the Academy receives notification that the learner's needs have changed, a review of the IHP will be undertaken as soon as practicable.

12.2. Where practicable, staff who provide support to the learner with the medical condition shall be included in any meetings where the learner's condition is discussed.

13. Administering Medicines

13.1. Prescription and non-prescription medicines will only be administered at the Academy:

- When it would be detrimental to the learner's health or school attendance not to do so **and,**
- Where we have parents or carers written consent

13.2. The only exception to this is where the medicine has been prescribed to the learners without the knowledge **of the parents.**

13.3. Learners under 16 will not be given medicine containing aspirin unless prescribed by a doctor.

13.4. Giving a learner any medication (for example, for pain relief):

- first check maximum dosages and when the previous dosage was taken
- record date and time medication was taken
- Inform parents or carers

13.5. The Academy will only accept prescribed medicines that are:

- In-date
- Labelled
- Provided in the original container, as dispensed by the pharmacist, and include instructions for administration, dosage and storage

13.6. The Academy will accept insulin that is inside an insulin pen or pump rather than its original container, but it must be in date.

13.7. All medicines will be stored safely. Learners will be informed about where their medicines are at all times and be able to access them immediately. Medicines and devices such as asthma inhalers, blood glucose testing meters and adrenaline pens will always be readily available to pupils and not locked away.

13.8. Medicines will be returned to parents/carers to arrange for safe disposal when no longer required.

13.9. Controlled drugs

13.9.1. Controlled drugs are prescription medicines that are controlled under the Misuse of Drugs Regulations 2001 and subsequent amendments, such as morphine or methadone.

13.9.2. The management of controlled drugs will be discussed with parents/carers and health professionals as part of the learner's Individual Healthcare Plan. Controlled drugs will be kept securely in a locked non-portable container in an agreed location within the Academy. Only named staff have access.

13.9.3. Controlled drugs will be easily accessible in an emergency and a record of any doses used and the amount held will be kept.

13.10. Learners managing their own needs

13.10.1. Learners who are competent will be encouraged to take responsibility for managing their own medicines and procedures. This will be discussed with parents/carers and it will be reflected in their IHPs.

13.10.2. Learners will be allowed to carry their own medicines and relevant devices wherever possible. Staff will not force a learner to take a medicine or carry out a necessary procedure if they refuse, but will follow the procedure agreed in the IHP and inform parents so that an alternative option can be considered, if necessary.

14. Ensuring Good Practice

14.1. All staff will use their discretion when working with learners with medical conditions and review each case individually with reference to the learner's IHP.

14.2. The Academy will not:

- Prevent learners from easily accessing their inhalers and medication, and administering their medication when and where necessary
- Assume that every learner with the same condition requires the same treatment
- Ignore the views of the learner or their parents
- Ignore medical evidence or opinion (although this may be challenged)
- Send learners with medical conditions home frequently for reasons associated with their medical condition or prevent them from staying for normal school activities, including lunch, unless this is specified in their IHPs
- If the learner becomes ill, send them to the main office or medical room unaccompanied or with someone unsuitable
- Penalise learners for their attendance record if their absences are related to their medical condition, e.g. hospital appointments
- Prevent learners from drinking, eating or taking toilet or other breaks whenever they need to in order to manage their medical condition effectively
- Require parents, or otherwise make them feel obliged, to attend school to administer medication or provide medical support to their child, including with toileting issues. No parent should have to give up working because the school is failing to support their child's medical needs
- Prevent learners from participating, or create unnecessary barriers to learners participating in any aspect of school life, including school trips, e.g. by requiring parents to accompany their child
- Administer, or ask learners to administer, medicine in Academy toilets

15. Emergency Procedures

15.1. Staff will follow the Academy's normal emergency procedures (for example, calling 999). All learners' IHPs will clearly set out what constitutes an emergency and will explain what to do.

15.2. If a learner needs to be taken to hospital, staff will stay with the learner until the parent or carer arrives, or accompany the learner to hospital by ambulance.

16. Training

16.1. Staff who are responsible for supporting learners with medical needs will receive suitable and sufficient training to do so. Advice will be sought from health professionals and relevant agencies.

16.2. The training will be identified during the development or review of IHPs. Staff who provide support to learners with medical conditions will be included in meetings where this is discussed.

16.3. The relevant healthcare professionals will lead on identifying the type and level of training required and will agree this with the Principal/Operations Officer. Training will be kept up to date.

16.4. Training will:

- Be sufficient to ensure that staff are competent and have confidence in their ability to support the learners
- Fulfil the requirements in the IHPs
- Help staff to have an understanding of the specific medical conditions they are being asked to deal with, their implications and preventative measures

16.5. Healthcare professionals will provide confirmation of the proficiency of staff in a medical procedure, or in providing medication.

16.6. All staff will receive training so that they are aware of this policy and understand their role in implementing it, for example, with preventative and emergency measures so they can recognise and act quickly when a problem occurs. This will be provided for new staff during their induction.

17. Record keeping

17.1. The Trust will ensure that written records are kept of all medicine administered to learners for as long as these learners are at the Academy. Parents/carers will be informed if their child has been unwell at school.

17.2. IHPs are kept in a readily accessible place which all staff are aware of.

17.3. The Principal and the Operations Officer will ensure the records are up to date.

18. Liability and indemnity

18.1. The Trust will ensure that the appropriate level of insurance is in place and appropriately reflects the Academy's level of risk.

18.2. The Academy is a member the Department for Education's risk protection arrangement (RPA). DfE Risk Protection Arrangement

19. Complaints

19.1. Parents/carers with a complaint about their child's medical condition should discuss these directly with the Operations Officer in the first instance. If the Operations Officer or then the

Principal cannot resolve the matter, they will direct parents/carers to the Trust's Complaints Policy.

20. LwLAT Wellbeing Statement

20.1. The Trust will always put the effective education of our learners at the heart of any decision that we make. In doing so, we recognise that the requirement to adhere to policies and procedures may be time consuming and can impact on workload. For this reason the Trust and its Academies will always endeavour to support staff when policies and procedures are being actioned.

21. Review of this policy

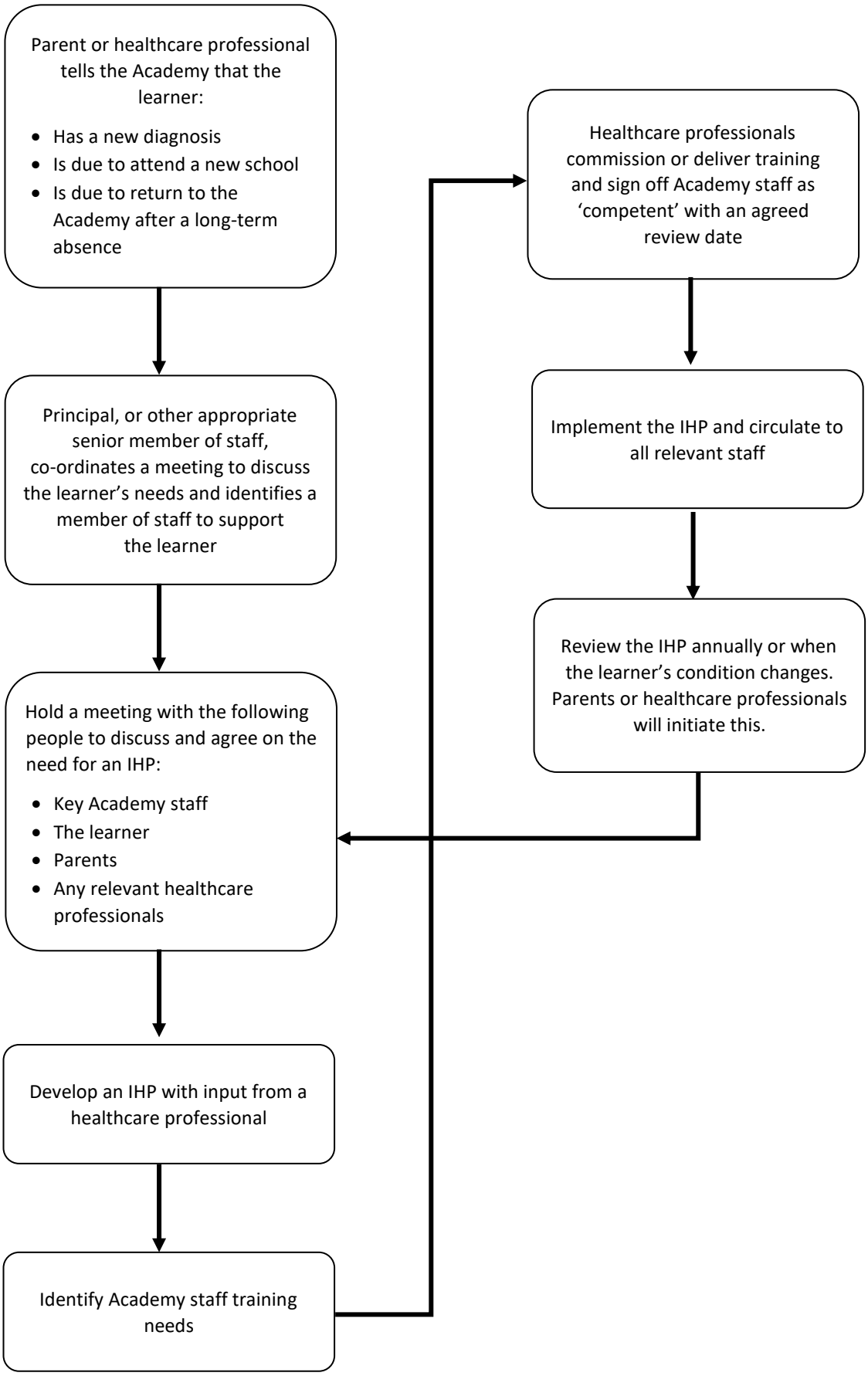
21.1. The LwLAT Trust Board has overall responsibility for the adoption, review and amendments of this policy and may delegate its approval as per its Policy Framework. The Policy will be reviewed annually or earlier if necessary, to comply with statutory DfE updates and amendments.

22. Archived Policy Review Changes

Version	Date	Author	Changes
V1.0	March 2021	KK	New Trust policy created
V1.1	August 2023	KK	Policy review. Contents added and policy format updated. LwLAT Wellbeing Statement added. Named person information moved to front sheet. Trust Board delegation of responsibility to Academies added, Section 1. Links for guidance specific to our Academies added, Section 3. Section 5 added; Definition of 'medical condition' 8.3 added regarding confidentiality of a condition. Section 9 Pupils with health needs who cannot attend school, added. Appendix 3 updated with more information and contact details.
V1.2	August 2024	AE	Policy Review. Template text added. List of associated policies updated. References to "child", "children", "student" or "pupil" updated to "learner(s)", where appropriate. 1.1 wording added to reference the Trust's legal duty. 5.3 added, in relation to allergies and allergic reactions. 8.2 and 8.3 added to include circumstances when the Academy may be notified of a medical condition. Paragraph 9 Procedure Following Notification that a Learner has a Medical Condition added, for clarity.

			10.2 reduced and 10.3 added with reference to updated DfE guidance (Dec 2023). 10.2 added to include the aim of IHPs. 11.9 to 11.12 added for further clarity around IHPs. Information about IHP reviews removed from paragraph 11 and paragraph 12. Reviewing Individual Healthcare Plans (IHPs) added instead. Paragraph 13 title changed from Managing Medicines to Administering Medicines. Policy approval at Trust Board Meeting 26th September 2024.
V1.2a	August 2024	JaLi	Policy localised for Babington Academy
V1.3	August 2025	AE	Policy Review. List of associated policies updated. Reference to compliance with the Equality Act 2010 added as 1.2, with a link under paragraph 3 Legislation and Statutory Guidance. 10.5 updated to reflect current practice. Appendix 3 - contact details for Healthy Together updated. Policy approved at Trust Board Meeting 25th September 2025.
V1.3a	August 2025	JaLi	Policy localised for Babington Academy

Appendix 1: Being notified a learner has a medical condition



Appendix 2: School Nurses and Useful Contacts for Parents/Carers

School nurses

School nurses are responsible for looking after the health of your child whilst they are in school, from 5-19 years of age. For more information, visit Transition to School Advice

School nurses are commissioned by either Leicester City Council or Leicestershire County Council to work in primary and secondary schools in the following ways

Leicestershire County

School nurses are employed by Leicestershire Partnership NHS Trust (Healthy Together) to work with primary school learners up until year 6

Teen Health provide the service as part of the Council's Children and Wellbeing Service for students aged 11-19 within secondary schools

Leicester City

School nurses are employed by Leicestershire Partnership NHS Trust (Healthy Together) to work with primary and secondary school learners up until year 11

Healthy Together Helpline: 0300 300 3001 (Weekdays 9am–4:30pm, excluding bank holidays)

ChatHealth

ChatHealth is a confidential text messaging service runs by Leicestershire Partnership NHS Trust that enables parents of children aged 0-19 and children and young people (aged 11-19) to contact their local public health nursing (health visiting/school nursing) team.

All parents and young people aged 11 to 19 in Leicestershire can access ChatHealth, a dedicated confidential, secure text messaging service which provides confidential, professional health advice and support on a range of areas.

- In Leicester City parents/carers can text: **07520 615381**
- In Leicester City young people can text: **07520 615386**
- In Leicestershire and Rutland parents/carers can text: **07520 615382**

The service operates Monday to Friday between 9am and 5pm, excluding bank holidays. All texts will be responded to by a public health nurse (school nurse) within 24 hours. Outside of the service working hours, you'll receive a message back to inform you that your text will be responded to once the line reopens.

Education Psychology Services

The Leicester City Council Psychology Service can be contacted via phone on **0116 454 5470** or email psychology@leicester.gov.uk Office hours are 8.30am to 5pm Monday to Thursday (4.30pm on Friday). For more information visit the website here.

The Leicestershire Educational Psychology Service helpline runs every Wednesday from 9am to 11.30am. Phone **0116 305 5100** or visit the website for more information here.